



DORAL ACADEMY
CHARTER SCHOOL
An Equal Opportunity Employer
2450 NW 97th Avenue
Miami, FL 33172
(305) 597-9999
AAAA+ School

Ileana M. Gomez
Principal

Mary Stuart, Ed.D.
Assistant Principal

August 16, 2005

Dear Parents,

Thank you for your assistance in a great opening of school! In an effort to better communicate with you, we ask that you check with your child every Tuesday to see if we have sent any communications home. We call this **"Take Home Tuesday"** however; since today is the first day of school we will be sending the Parent/Student Handbook, insurance information, and the school calendar. Please be sure to review these carefully.

With regards to student drop-off and pick-up, it is imperative that you make **a sign for the dashboard of your car that includes your child's name, teacher's name and grade.** This will assist us with the usually hectic arrival and dismissal. **Our parking is for STAFF ONLY** and only a minimum number of visitor spaces are available, therefore we encourage you **NOT TO GET OUT OF YOUR CAR when dropping off or picking up your children.** Parking is at a minimum and this causes even greater delays and in many cases poses a serious security issue. My staff and I will monitor this situation very closely and will issue warnings to parents in violation of this policy.

I also want to remind you that we expect all of our students to **arrive to school on time. Students should be in their seats by 8:30 am everyday.** Students arriving at 8:30 am or later will be marked tardy. This will affect your child's Perfect Attendance Honor Roll status so please have them here on time. Students arriving between 7:45 am and 8:10 am must go to the cafeteria to wait until their classroom is opened. **We ask that students enter the building and walk to their classrooms independently. In order to maintain a safe learning environment we ask that parents not enter the building unless they have a scheduled meeting with a teacher.**

Finally, I know that many of you ask **regarding birthday parties.** In an effort to minimize classroom distractions, birthday parties may be celebrated, **in the cafeteria only,** on the last Friday of every month. For example, if your child was born in the month of August, then on August 25th, **during their lunch period,** you may bring **cupcakes and juice only.** Balloons, clowns or other forms of distractions are not permitted. Once the lunch period has ended, parents are asked to kindly leave the school and not follow their children into their classroom.

For the rest of this week we will continue selling the required folders/agendas (\$10), and t-shirts (\$12), to the students in their classrooms. We ask that you send the money, CASH ONLY, with your child in a properly marked envelope.

We appreciate your continued cooperation and look forward to another successful school year.

Sincerely,

Ileana M. Gomez
Principal